

Outside Agency Credit Application

Students may need to earn credits not offered as part of the established educational sequence sponsored by the District 20 high school. To accommodate these situations the following guidelines and expectations are in place. Outside credits may be taken for credit recovery or enrichment in the event that the course is not offered or available to the student in District 20 through a school or district-sponsored programs, *or* as determined by the principal. Outside credits may not replace an existing earned credit. Students may take no more than six outside credits in attainment of the required credits for graduation.

1. All courses from outside agencies need to be approved by the counselor and principal ***prior*** to enrollment in the outside credit. Credits completed without prior approval will not be considered.
2. Students may take no more six outside credits during their high school careers.
3. Students must be enrolled in District 20 as a full-time student before taking outside credits.
4. All credit must be obtained from approved accredited agencies. Requests for credits from non-approved agencies must be approved by the principal before enrollment.
5. Courses taken through outside agencies are not paid for by District 20 or the individual school.
6. Students who are full-time students are not eligible to receive home school credits. Should students wish to received home school credits, they must be part-time students with an active Intent to Home School form on file with District 20. These credits will be evaluated as with any other incoming home school credits.

Student Information

Date _____

All information must be completed for the application to be considered. One credit request per application.

Last Name: _____ First Name: _____ M.I. _____

Grade: _____ D20 Student ID# _____

<u>Desired Credit Area</u>	
English World Language Core Elective	Math Health Elective
Science PE	Social Studies Arts
Anticipated Start Date:	Anticipated Course Completion Date:
Course Name:	
Description:	
Outside Credit-Granting Agency:	
Office Use Only	
Counselor Name: _____	
Student Status	Full Time Part Time
Credit Verification	Yes No
This application is credit _____ of 6.	

Student Signature

Parent Signature

Counselor Signature/Date

Principal (or Designee) Signature/Date